

## GUIDANCE NOTES

The LIAS International Visiting Fellowship Scheme is designed to attract world leading researchers or practitioners to Lincoln to undertake a significant programme of engagement with a wide cross-section of the University. The scheme provides funding and administrative support for the University's research groups to attract to Lincoln distinguished international researchers, policymakers, representatives of the arts, business, government and industry. While the main aim of the scheme is to foster international research collaborations, we can, on occasion also host Fellows based in the UK where their visit would enhance strategically important research areas at Lincoln.

Criteria for selection of Fellows will focus strongly on the excellence of the candidate and the fit of the proposed visit to institutional research strategies. Feasibility and appropriateness of the activities planned or offered will also be of importance. The extent and impact of the planned activities should reflect the duration of the visit, with longer periods of residence providing more sustained programmes of activity.

Visiting fellows are expected to be based in Lincoln. During their visit, it is expected that the fellow(s) will contribute to the wider activity of the university, engaging with a wide cross-section of the research community. Applicants should therefore identify events and activities which the proposed International Fellow will contribute to or lead which enhance the research programmes, strategies and knowledge exchange across these different groups. The programme of events should aim to incorporate some of the following:

- Research or training event (preferably targeted at early career scholars)
- A public lecture
- Interdisciplinary activity aimed at an audience beyond the Fellow's immediate field of specialism, e.g. lecture, performance, exhibition, seminar, workshop
- Presentation of Fellow's core research to targeted audience
- Outreach or Knowledge Exchange activities
- Workshop, masterclass, or similar
- Formal exploration of further collaborative opportunities with groups/individuals beyond the Applicants research area
- Cross-university and/or cross-sector meetings

Fellows are required to contribute material as requested by the LIAS (e.g. posters / podcasts/ profile information) so that the Institute can use this information to promote the visit and scheduled events, and maximise the benefits to both parties. Nominators are also expected to complete a final report upon the conclusion of their visit.

**Eligibility:**

Fellows are expected to be senior professorial research leaders (equivalent to Professors in the UK, or Full-Professors in the US) who are recognised for their international excellence. The calibre of the nominated Fellow is of paramount importance and the application and supporting CV is expected to convey the leading impact of the Fellow's expertise within their discipline.

For further information on eligibility, please see the [application assessment criteria](#).

**Funding and further information**

- Fellows must be nominated by an academic member of staff who will serve as the nominator and main point of contact of the Fellow during their visit to Lincoln. The nominator must seek the support of his/her School in advance of the nomination.
- The host School will be responsible for providing suitable office accommodation for the Fellow during the visit.
- The scheme will cover the fellow's accommodation and reasonable travel costs\* (international and local trips to and from campus) and subsistence in line with the university's travel and expenses policy.
- The Institute for Advanced Studies will cover the agreed costs of the events proposed by the fellows during their visits to Lincoln.
- All awards are made on the basis of single continuous visits, with no provision for dependents, or additional travel whilst based in Lincoln.
- All insurance, visa requirements and right to work checks are the responsibility of the fellow and/or host School.
- The award holder will be provided accommodation for their stay. For further information, please contact [lias@lincoln.ac.uk](mailto:lias@lincoln.ac.uk).

\*Please refer to the University of Lincoln travel policy